Braga Mobility Open: a new horizon for your mobility.

Braga Mobility Open is a Portuguese organization, with head office located in the city center of the historical city of Braga (Portuguese Rome), North of Portugal.

We have a wide network of private and public organizations collaborating with us within the Leonardo da Vinci and Erasmus programmes. Our goal is provide appropriate internships for the participants and also provide them all the logistic and professional conditions for the success of your mobility.

Our staff has many years of experience in this field. We are young, and professional, and we fulfill requirements to the highest expectations and promptly. We care about the participants and our slogan always be: Participant’s satisfaction.

Braga Mobility Open like our name says is an open door for new projects. We have all the conditions to afford the essential conditions to an unforgettable experience for everyone where we will try to expand the horizon of the traditional mobility.

We act as a Hosting Organization or Intermediary Partner, working on IVT/ PLM/VETPRO Projects and Erasmus Placement Projects and soon with the new program Erasmus Plus.

We look to the mobility in an innovative way and seek a serious but entertaining way the participants’ commitment to inherent principles of the LLP program. During your stay, the staff will seek to integrate our participants in the Portuguese culture offering full availability in order to adjust them in the social and professional contexts.

Braga Mobility Open would like to invite you and your organization in order to participate in European Mobility projects either under Erasmus Plus and Erasmus Placement.

We work with groups of all ages, from both higher educational and vocational courses in a whole range of areas. We also received groups with participants with special educational needs.
Our goal is to provide opportunities to participants to get in touch not only with the Portuguese working reality but also with the Portuguese culture as a way to develop themselves professionally and personally.

For us Mobility means to learn from the experiences of others, be flexible, discover new viewpoints and broaden horizons. We are available to receive in Braga, students, teachers and experts of every sector, to make the Work Placements, study visits, meetings, work visits, study visits, round table discussions and languages courses.

To all our participants we provide the following services:

- Work placements with professional Companies in your chosen area prior to your entry to the Portugal;
- City Centre Accommodation (with full-board or half board);
- Airport Transfer;
- Monitoring;
- Orientation Meeting and tour of Braga;
- Pedagogical, Cultural and Linguistic Training courses (portuguese, english, spanish, french and many others) in small groups with fully qualified teachers;
- Training Courses provided for professionals;
- Organize Cultural and Social events;
- Local Transport;
- Organized Cultural Visits;
- Final Report;
✓ Final Certification and Europass;
✓ 24 hours Emergency support.

WORK PLACEMENTS

At the Braga Mobility Open, we will find the right work placement for the right person. Placements will depend completely on the trainee’s language skills and on their vocational training and experience.

If necessary, Braga Mobility Open will arrange work placements to be changed in order to better suit the needs of each participant.
We offer placements practically in each economical sector.

Work placements are offered in private sector companies, governmental organizations, NGO’s, schools, colleges, and universities.

For the staff of Braga Mobility Open is very important to be in contact with the participants. Each participant will be allocated a tutor who will maintain contact throughout the programme.
Places are available in all kinds of sectors including:

- Accountancy;
- Administration, Management and Secretary;
- Adult Education;
- Agriculture, winemaking and viticulture;
- Architecture;
- Arts & Crafts;
- Carpentry;
- Childcare;
- Commerce;
- Cooking;
- Education;
- Engineering;
- Environment (management, research);
- Electronic and electrical;
- Food and Beverage industry;
- Hairdressing & Beauty;
- Health & Social Care;
- Heritage & Crafts;
- Horticulture & Animal;
- Hygiene and safety at work;
- International Trade;
- I.T. (software and hardware), Multimedia;
✓ Industrial and graphic design;  
✓ Insurances;  
✓ Marketing and Advertising;  
✓ Mechanical;  
✓ Media, Communication;  
✓ Quality control;  
✓ Sales (shop assistant);  
✓ Special Needs;  
✓ Sports and Leisure;  
✓ Telecommunications;  
✓ Theatre, Dance and Music;  
✓ Tourism, Agrotourism, Alternative Tourism, Hospitality and Catering;  
✓ Travel Agency, Tour Operator;  
✓ Volunteering, Social Care;  

and many others!

If your sector is not mentioned here, please contact us directly and we will offer you advice on whether we will be able to help you find a work placement in Portugal.

ACCOMMODATION

Our main accommodation are 2 hotels (3 or 4 stars) situated in Braga the head office of our organization.

We have single, double and triple rooms with bathroom, free internet, breakfast, lunch and dinner and it is less than 5 minutes walking to the city center.

During the time available, the participants can watch movies and TV, sing, dance, talk, use the internet and talk in living room.  
For Erasmus participants, we can rent apartments with furniture at good prices.
Braga, are served by flights into:

- Porto airport;
- Lisbon airport;
- Faro airport;
- Vigo (Spain) airport;
- Santiago de Compostela (Spain) airport.

**Braga Mobility Open** organizes airport transfer from any of these airports.

### MONITORING

**Braga Mobility Open** organizes regular meetings and individual discussions with participants in order to successfully monitor the progress of the programme, and solve any problems that may arise. The meetings are as follows:

- The opening introductory meeting.
- Follow-up meetings and individual discussions are held practically every day during the first part of the programme - the language course.
- During the work placement period collective meetings are organized regularly.
- Individual discussions with participants for solving any problems are set up according to participants needs.
- The final evaluation meeting takes place at the end of the participants’ stay in Portugal.

The fulfilment of the projects objectives, and the participants professional and cultural experiences are discussed and evaluated. The participants are also given instructions for their departure the next day.

**Braga Mobility Open** has frequent contact with the responsible persons in all institutions, where the participants are placed.
CULTURAL PROGRAMME

*Braga Mobility Open* organize a diverse and enjoyable programme for all people. Cultural and leisure activities are organized according to the partner’s wish by our staff. They include a number of activities that will help the student to get to know and understand everyday life in the Portuguese culture.

We organize not only sightseeing tour of Braga, with special consideration of its economical life, but also trips to the Portuguese cities like, Porto, Lisbon, Viana do Castelo, Guimarães, Valença, Coimbra, Vigo (Spain) and La coruña (Spain) etc, and Geres Natural Park.

LANGUAGE TRAINING COURSE IN PORTUGAL

In the beautiful city of Braga, participants have the opportunity to learn the Portuguese language. A wide range of courses are offered, which meet any kind of personal need. Our intensive Portuguese course offers different levels, from beginners up to professionals. Fees depend on the number of students in a group and length of the course. Classes are held from Monday to Friday.
SPORTS

If you are interested in sports, we can help you to find swimming pools and sports centre close to where you are staying. During the mobility we can organize informal football matches close to the accommodation.

COMMUNICATION

Besides the above mentioned contact with the participants, we also keep in touch with the sending organization representative via e-mail, msn, skype, fax, and phone. We regularly send reports about the development of the Portugal part of the project to the sending organization.

DOCUMENTATION

Our staff, help you to prepare the documents needed before the arrival of the group and during the stay of the group so that before the groups leaves you will take all the documents needed with you. Additionally, if later on your National Agency requires any further document, we are willing to help you and send you this document promptly.
CERTIFICATION

At the end of the programme, we provide certificates for the participants in internship both issued by Braga Mobility Open and also from the organisation in which the participants will develop the internship, a certificate for accrediting the Pedagogical, Linguistic and Cultural training and the Europass Mobility Certificate.

HEALTH AND INSURANCE

Every participant must have an European Health Insurance Card before they came to Portugal. This is really important, otherwise they might have to pay high fee in the Hospital or Health Canters.
It is compulsory to have insurance defined by Leonardo da Vinci program. The participants must have it before they came.

PROGRAMMES FEES DO NOT INCLUDE:

- Insurance;
- Airline Tickets.

OPTIONS

✓ Technical Visits Programme (T.V.P) for Schools and Universities.
✓ Cultural and religious Activities in Fátima, Lisbon, Santiago de Compostela (Spain), etc.
✓ Excursions to Porto, Lisbon, Fátima, Valença, Gerês, Coimbra, Braga, Viana do Castelo, Guimaraes, Faro, Évora, Sagres, Spain, Porto Santo Island etc.
✓ Museum and cultural centre visits.
✓ Weekend trips.
✓ Disco visits
✓ Fun-filled activities

We have the best prices for groups, the best programmes and good food. We create programmes upon request so you can choose the above options and we can make a personal programme according to your necessities and budget. We adapt to his budget.
If you have an approved projects and/or are looking for a partner from Portugal who is both highly successful and also competitive on prices then we look forward to hearing from you.
If you are an experienced project coordinator or if this is the first time that you will take part in a European project, we would be delighted to work together.
From our experience, we know that a thoroughly prepared project has more likelihood of gaining the final approval from its relevant National Agency. For that reason, please do contact us and let us know your project idea so that we can start working together to arrange your project proposal.

We work with groups of all ages, from both higher educational and vocational courses in a whole range of areas. **We also received groups with participants with special educational needs.**

If your project is not appropriate for our participation, we will try to get a Portuguese partner or another country to be your partner.
We appreciate if you can forward this message to your teachers, students, colleagues, experts, workers, friends or network.

Don’t hesitate to contact us for any question, more details and for partnership proposals. We will be happy to help to you.
In attachment you can find further information.

Hoping we will have a chance to cooperate in the future.
We would be delighted if we could provide you the Letter of Intent or the invitation for the visa in order to participate in your project as a partner.

Thank you
Yours sincerely,

**Braga Mobility Open**

[www.bragamobilityopen.com](http://www.bragamobilityopen.com)
[bragamobopen@gmail.com](mailto:bragamobopen@gmail.com)